

Terri Schultz
Principal

Shawano School District
Olga Brener Intermediate School

1300 S Union Street
Shawano, WI 54166
Telephone 715 524-2131
Fax 715 524-9899



AUTHORIZATION TO RELEASE SCHOOL RECORDS

Date: _____

Student Name

Date of Birth

Has enrolled at Olga Brener Intermediate School in the Shawano School District and we are requesting a copy of all this student's records including special education items.

Please include grades to date, (plus withdrawal grades), health records, test results, psychological evaluations, and other information relative to the student's placement.

Parental permission is no longer required when records are requested by authorized school personnel. (Family Educational Rights and Privacy Act, Final Rule on Education Records, Federal Register, June 17, 1976, Vol. 14, No. 18, Page 24673.)

Thank you for your assistance and prompt attention to this request. If you have any questions, please call 715 524-2131.

Previous School Attended

School Address

City/State/Zip Code

PLEASE SEND RECORDS TO:

Olga Brener Intermediate School
Attn: Theresa Pluger
1300 S Union Street
Shawano, WI 54166
Telephone 715 524-2131
Fax: 715 524-9899